



**STANDING ORDERS FOR THE EXTRAORDINARY GENERAL MEETING (EGM)
TO BE HELD ON
16 November 2021 at 7.00 pm AT THE CLUBHOUSE**

1. All Members who wish to attend the EGM physically at the Club or virtually would need to pre-register at <https://conveneagm.sg/singaporepoloclubegm2021> by 7:00 pm SGT on 9 November 2021 to allow the Club to verify your member status.

2. Only the first 50 Voting Members to pre-register are allowed to attend the EGM physically at the Club due to Covid-19 restrictions.

Kindly note that only fully vaccinated members will be allowed to attend the EGM in person at the Club. Non vaccinated members can attend the EGM online.*

** Fully vaccinated refers to 2 weeks after the second dose of approved vaccines*

3. For verification purposes, members are required to fill in their Name, Membership Number, Membership Category, Email Address and a Photograph taken of their face together with the front panel of their identification / membership card during pre-registration.

4. Once the Meeting is called to order, persons present will co-operate with the Chairman in order that the meeting be conducted in an efficient and orderly manner.

5. As soon as the meeting has been called to order and scrutineers have been appointed, the ballot boxes will be opened for matters requiring a poll. They will remain open until the matter concerned has been put to members in accordance with the agenda.

6. All questions in relation to the proposed resolution must be submitted by 9 November 2021, and answers to the questions raised will be posted on the Club noticeboard from 12 November 2021 for members' viewing.

7. The Chairman's rulings during the course of the meeting will be final.

8. If any Member violates these Standing Orders, behaves in a disorderly manner or in any way exhibits conduct deemed unseemly, the Chairman has the authority to request such Member to leave the meeting and if the Member refuses to comply, he will be ruled out of the meeting.

**Honorary Secretary
BY ORDER OF THE COMMITTEE**